

MINUTES

The ECO Charter School held the Regular Meeting of the Board of Trustees Monday May 10, 2021, which convened at 6:03 PM in the virtual meeting space held in Google meetings.

Meeting was called to order by Mr. Lai at 6:03 PM.

OPEN PUBLIC MEETINGS ACT

Mr. Lai read the following notice: Notice of this Regular Meeting of the ECO Charter School Board of Trustees was mailed to the Courier Post, posted at Borough Hall and a copy thereof delivered to the Camden Clerk. The Chairperson shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.

ROLL CALL

Jennifer Bailey - present
Stan Baker – present
Tiffany Ballard-Blair - present
Jeffrey Berk – present
Carl Boyd – absent
Dr. Antoinette Dendtler - present
Roger Lai – present
Rakim Turnipseed – present (6:12pm)
Kelly Wenzel – present

Also Present

Widelene Desarmes
Krisina Joyce
Cara Oneal

APPROVE MINUTES

It was moved by Stan Baker and Kelly Wenzel seconded by to approve the minutes of the regular meeting of the ECO Charter School Board of Trustees held March 15, 2021.

Roll Call Vote All In Favor

OLD BUSINESS

It was moved by Kelly Wenzel and seconded by Stan Baker to approve in accordance with 18A: 17-36 and 18A: 17-9, the Report of the Board Secretary, including the Current Budget Financial Statement, be approved for February 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Backup Materials F-1)

Roll Call Vote All In Favor

It was moved by Kelly Wenzel and seconded by Stan Baker to approve the Treasurer’s Report, in accordance with 18A:17-36 and 18A:17-9, be accepted as of February 2021, and note that it reconciles with the Secretary’s report for the same period. (Backup materials F-2)

Roll Call Vote All In Favor

NEW BUSINESS

a. Financial Reports

It was moved by Stan Baker and seconded by Kelly Wenzel to approve pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4, the Board certifies no budgetary line-item account fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Backup materials F-3)

Roll Call Vote All In Favor

It was moved by Stan Baker and seconded by Kelly Wenzel to approve in accordance with 18A: 17-36 and 18A: 17-9, the Report of the Board Secretary, including the Current Budget Financial Statement, be approved for March and April 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Backup Materials F-2)

Roll Call Vote All In Favor

It was moved by Stan Baker and seconded by Kelly Wenzel to approve the Treasurer’s Report, in accordance with 18A:17-36 and 18A:17-9, be accepted as of March and April 2021, and note that it reconciles with the Secretary’s report for the same period. (Backup materials F-3)

Roll Call Vote All In Favor

It was moved by Stan Baker and seconded by Kelly Wenzel that all bills properly approved and certified be paid totaling:

March 13, 2021 thru March 31, 2021	\$ 255,578.41
April 1, 2021 thru April 23, 2021	\$ 94,353.20
May 1, 2021 thru May 7, 2021	\$ 69,518.31

(Backup materials F -2)

Roll Call Vote All In Favor

It was moved by Stan Baker and seconded by Kelly Wenzel to approve the budget for the 2021-2022 school year as presented.

Roll Call Vote All In Favor

It was moved by Stan Baker and seconded by Kelly Wenzel to approve a contract increase with LinkedIn to include seven separate job postings not to exceed an additional \$2,200 to the original contract amount.

Roll Call Vote All In Favor

It was moved Stan Baker and seconded by Kelly Wenzel to approve contract with Strategic Impact Media for \$950 for 8th grade commencement video creation using footage and artifacts from the ECO community.

Roll Call Vote All In Favor

It was moved by Kelly Wenzel and seconded by Rakim Turnipseed approve stipend payments of \$2,000 per month (January thru May) for the Pathfinder’s Title I tutoring program for the following staff members:

- Laylaa AbdoulKarim
- Raymond Abney
- Rameasha Ali
- Jennifer Bailey
- Tiffany Ballard
- Donna Cavicchia
- Elizabeth Davies
- Antoinette Dendtler
- Widelene Desarmes
- Coleen Dilger
- Carrie Grimmie
- Samantha Guttadauria
- Cheryl Johnson
- Christine Kennedy
- Christine LeCompte
- Kristina Marshall
- Katie Richer
- Danae Russum
- Rachel Schemenaur
- Lexi Squadroni

Roll Call Vote All In Favor

It was moved by Kelly Wenzel and seconded by Rakim Turnipseed approve the hiring of Tucker Birmingham as a Teacher Fellow with a prorated salary of \$48,000 effective May 10, 2021.

Roll Call Vote All In Favor

It was moved by Kelly Wenzel and seconded by Rakim Turnipseed approve a summer stipend of \$9,600 for Tucker Birmingham to create an Environmental Science Curriculum for the 2021-2022 school year to be paid in four installments.

Roll Call Vote All In Favor

It was moved by Kelly Wenzel and seconded by Rakim Turnipseed approve phase 1 startup contract not to exceed \$20,000, with Andrea Downie, M.Ed. independent contractor for the services that follow:

- Leadership Support & Coaching
- Functional Organizational Analysis (Organizational Information Gathering, Assessment, Research, Recommendation, Action Plan, & Deliverables)

Roll Call Vote All In Favor

It was moved by Stan Baker and seconded by Kelly Wenzel to enter into executive section at 7:12 pm.

Roll Call Vote All In Favor

It was moved by Stan Baker and seconded by Kelly Wenzel to move out of executive section at 8:00 pm.

Roll Call Vote All In Favor

It was moved by Stan Baker and seconded by Kelly Wenzel approve the renewal of employees for the 2021-2022 school year as presented.

Roll Call Vote All In Favor

It was moved by Stan Baker and seconded by Kelly Wenzel approve the following new hires for the 2021-2022 school year:

- Annie Blankemeyer, Humanities Teacher, \$54,000 with \$2,000 signing stipend
- Bryanna Costello, Humanities Teacher, \$61,000 with \$2,000 signing stipend
- Tucker Birmingham, Environmental Science Teacher, \$53,000 with \$2,000 signing stipend

Roll Call Vote All In Favor

It was moved by Stan Baker and seconded by Kelly Wenzel approve the following 2021-2022 human capital referral for new hires:

- Dan Dougherty, \$500 (T. Birmingham, 20'-21')
- Jessica Eskridge, \$2,000 (B. Costello, 21'-22')

Roll Call Vote All In Favor

It was moved by Stan Baker and seconded by Kelly Wenzel approve the School Calendar for 2021-2022 school year. (Back-up material F-8)

Roll Call Vote All In Favor

It was moved by Stan Baker and seconded by Kelly Wenzel to approve a motion to conduct a closed executive session at the next Board of Trustees meeting, for the purposes of personnel, legal, or student matters.

Roll Call Vote All In Favor

HEAD OF SCHOOL'S REPORT & WORK TASKS

A. Academics (Mastery of Knowledge & Skills)/Character/ High Quality Work

- a. Return to Hybrid Program
- b. 19-20 School Performance Report
- c. 21'-22' Programming
 - i. Academics (WIN)
 - ii. Executive Function Skill Building
 - iii. SEL
 - iv. Enrichment
 - v. Home/School Partnership
- d. ESEA/IDEA Monitoring Preparation
- e. Summer Academic Support
 - i. Rutgers University Center for Literacy Development
 - ii. Berlin School District Summer School Program
 - iii. ECO Charter School Summer Programming

B. Finance

- a. Student Enrollment
 - a. 21'-22' Status Update
 - b. April 2021 Student Transfers
 - c. Newly enrolled students

C. Human Capital

- a. 2021-2022 Employee Recruitment, Update

D. Operations

- a. Student Enrollment Lottery, May 25, 2021
- b. Status Report, COVID-19
- c. 8th Grade BBQ on 6/15 @4:30 pm – 6:30 pm
- d. Moving On Ceremony, 6/16 @ 6:00 pm

E. Family & Community Engagement

- a. Young Audiences
- b. End-of-Year Surveys
- c. Home & School Alliance

F. Board Tasks

- a. Recruitment
- b. Succession & Strategic Planning RFPs
 - UPENN Study Council
 - Judy Wilson
 - Terri Lewis, NJ School Boards
 - Andrea Downie, Independent Contractor
 - Dr. Laura Otten, The Nonprofit Center
- c. Discussion – Policies
 - a. 4000 Support Staff
- d. Policy Review
 - a. 5000 Students

PUBLIC QUESTION AND ANSWER PERIOD

ADJOURNMENT

It was moved by Kelly Wenzel and seconded by Stan Baker to adjourn.

Roll Call Vote All In Favor

Time: 8:32 PM

Respectfully submitted,

Jennifer Bailey, M.B.A
School Business Administrator/Board Secretary