

MINUTES

The ECO Charter School held the Regular Meeting of the Board of Trustees Monday September 21, 2020 which convened at 6:08 PM in the virtual meeting space held in Google meetings.

Meeting was called to order by Mr. Lai at 6:08 PM.

OPEN PUBLIC MEETINGS ACT

Mr. Lai read the following notice: Notice of this Regular Meeting of the ECO Charter School Board of Trustees was mailed to the Courier Post, posted at Borough Hall and a copy thereof delivered to the Camden Clerk. The Chairperson shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.

ROLL CALL

Jennifer Bailey - present
Stan Baker – present
Tiffany Ballard-Blair - present
Jeffrey Berk – present
Carl Boyd – present
Dr. Antoinette Dendtler - present
Roger Lai – present
Donna Siminski – absent
Kelly Wenzel – present

APPROVE MINUTES

It was moved by Carl Boyd and seconded by Kelly Wenzel to approve the minutes of the regular meeting of the ECO Charter School Board of Trustees held August 24, 2020.

Roll Call Vote All In Favor

OLD BUSINESS

It was moved by Carl Boyd and seconded by Kelly Wenzel to approve in accordance with 18A: 17-36 and 18A: 17-9, the Report of the Board Secretary, including the Current Budget Financial Statement, be approved for July 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Backup Materials F-1)

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Kelly Wenzel to approve the Treasurer’s Report, in accordance with 18A:17-36 and 18A:17-9, be accepted as of July 2020, and note that it reconciles with the Secretary’s report for the same period. (Backup materials F-2)

Roll Call Vote All In Favor

NEW BUSINESS

a. Financial Reports

It was moved by Carl Boyd and seconded by Kelly Wenzel to approve pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4, the Board certifies no budgetary line-item account fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Backup materials F-3)

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Kelly Wenzel to approve in accordance with 18A: 17-36 and 18A: 17-9, the Report of the Board Secretary, including the Current Budget Financial Statement, be approved for August 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Backup Materials F-4)

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Kelly Wenzel to approve the Treasurer’s Report, in accordance with 18A:17-36 and 18A:17-9, be accepted as of August 2020, and note that it reconciles with the Secretary’s report for the same period. (Backup materials F-5)

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Kelly Wenzel that all bills properly approved and certified be paid totaling:

August 24, 2020 thru August 31, 2020	\$ 225,701.42
September 1, 2020 thru September 18, 2020	\$ 297,093.39

(Backup materials F -6)

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Kelly Wenzel to approve the following for positions for 2020-2021 school year:

- Melissa Thomas, \$58,000, Teacher with \$2,000 signing stipend (eff 8/25/2020)
- Cara Oneal \$56,000, Teacher with \$2,000 signing stipend (eff 8/26/2020)

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Kelly Wenzel approve to updated policy 1250 Visitors, second reading as presented.

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Kelly Wenzel approve to updated policy 3510 Operations and Maintenance, second reading as presented.

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Kelly Wenzel approve to updated policy 3541.33 Transportation, second reading as presented.

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Kelly Wenzel approve to updated policy 5141.2

Illness, second reading as presented.

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Kelly Wenzel approve to updated policy 5141.3 Health Examination and Immunization, second reading as presented.

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Kelly Wenzel approve to updated policy 6173.1 Remote Learning, second reading as presented.

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Kelly Wenzel approve 20-21 EL Education contract not to exceed \$60,000 for the purpose of faculty professional development, administrative coaching, and program design/evaluation.

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Kelly Wenzel approve 20-21 Bayada Nursing Service not to exceed \$55.00 per hour.

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Kelly Wenzel to approve a motion to conduct a closed executive session at the next Board of Trustees meeting, for the purposes of personnel, legal, or student matters.

Roll Call Vote All In Favor

HEAD OF SCHOOL'S REPORT & WORK TASKS

A. Academics (Mastery of Knowledge & Skills)/Character/ High Quality Work

- a. In-Person and Virtual Instruction
- b. School Opening Summary Progress Report
- c. Diagnostic Testing (K-8)
- d. Learning Recovery – Strategic Action Steps
- e. Academic Intervention Programming

B. Finance

- a. COVID-Related Spending
 - a. Facilities
 - b. PPE
 - c. Technology
 - i. Devices
 - ii. Connectivity
- b. Student Enrollment
- c. Student Attendance
- d. Transportation
- e. Meal Distribution
- f. Hazard Pay

C. Human Capital

- a. No vacancies
- b. 1st & 5th Grade Mathematics

D. Family & Community Engagement

- a. August Virtual Open House
- b. Strategic Communication
- c. City-wide and County-wide School-Related Meeting Participation
- d. Upcoming Virtual Back-to-School Night, October 7th

E. Board Tasks

- a. Membership
- b. Bylaws
- c. Policy Manual

Discussion: Governance Best Practice

PUBLIC QUESTION AND ANSWER PERIOD

ADJOURNMENT

It was moved by Carl Boyd and seconded by Kelly Wenzel to adjourn.

Roll Call Vote All In Favor

Time: 7:14 PM

Respectfully submitted,

Jennifer Bailey, M.B.A
School Business Administrator/Board Secretary