

MINUTES

The ECO Charter School held the Regular Meeting of the Board of Trustees Monday June 15, 2020 which convened at 6:04 PM in the virtual meeting space held in Google meetings.

Meeting was called to order by Mr. Lai at 6:04 PM.

OPEN PUBLIC MEETINGS ACT

Mr. Lai read the following notice: Notice of this Regular Meeting of the ECO Charter School Board of Trustees was mailed to the Courier Post, posted at Borough Hall and a copy thereof delivered to the Camden Clerk. The Chairperson shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.

ROLL CALL

Jennifer Bailey - present
Stan Baker – present
Tiffany Ballard-Blair - present
Jeffrey Berk – present
Carl Boyd – present
Dr. Antoinette Dendtler - present
Roger Lai – present
Donna Siminski – present
Kelly Wenzel – present

APPROVE MINUTES

It was moved by Carl Boyd and seconded by Donna Siminski to approve the minutes of the Regular of the ECO Charter School Board of Trustees held on May 11, 2020.

Roll Call Vote All In Favor

OLD BUSINESS

None

NEW BUSINESS

a. Financial Reports

It was moved by Carl Boyd and seconded by Donna Siminski to approve pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4, the Board certifies no budgetary line-item account fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Backup materials F-1)

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Donna Siminski to approve in accordance with 18A: 17-36 and 18A: 17-9, the Report of the Board Secretary, including the Current Budget Financial Statement, be approved for May 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Backup Materials F-2)

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Donna Siminski to approve the Treasurer’s Report, in accordance with 18A:17-36 and 18A:17-9, be accepted as of May 2020, and note that it reconciles with the Secretary’s report for the same period. (Backup materials F-3)

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Donna Siminski that all bills properly approved and certified be paid totaling:

May 8, 2020 thru May 31, 2020	\$ 248,973.38
June 1, 2020 thru June 12, 2020	\$ 0
(Backup materials F -4)	

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Donna Siminski to approve Expense Reclassifications from 7/1/19 thru 5/31/20. (Backup materials F-5).

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Donna Siminski to approve the renewal of contracts for the 2020-2021 school year for the following services:

- a. Adams, Gutierrez, & Lattiboudere, LLC. (legal counsel) -\$160/hr for attorneys;
-\$90/hr for paralegals
- b. Bowman and Company (Auditors) -\$29,500
- c. CDK Systems (Accounting Software) -\$3,810
- d. CDK Personnel Systems (Personnel Software) -\$3,530
- e. Strauss Esmay (policy alert and support services) -\$2,495
- f. Dr. Monica Burton (School Physician) -\$2,000
- g. Edward Markman (ESSA/NCLB/IDEA) -\$20,000
- h. OMNI (403b plan administrators) -\$1,500
- i. RUIC (unemployment benefits management) -\$1,500
- j. Rue Insurance (benefits manager) -\$7,500
- k. The Cloud Geeks (info tech services) -\$3,260 (monthly)
- l. Bayada Nursing Services (school nursing services) -\$55.00/hr
- m. Walsh Associates (home instruction services) -\$55.00/hr
- n. Comcast (Internet provider) -\$1,092/month
- o. OnCourse Systems (student database) -\$21,788.75
- p. Preferred Meals (Vended Meals Provider)
 - p.i. Breakfast \$1.864 per meal
 - p.ii. Lunch \$2.982 per meal

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Donna Siminski to approve that pursuant to PL 2015, Chapter 47, ECO Charter School intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Trustees. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. Seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200. (Backup materials F-6).

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Donna Siminski to approve the following grant allocations:

- I.D.E.A. Basic \$59,638
- I.D.E.A. Preschool \$3,072
- Title I \$187,315
- Title IIA \$12,426 (will be moved to Title I)
- Title IV \$16,100 (will be moved to Title I)
- C.A.R.E.S Grant \$175,296

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Donna Siminski to submit NCLB Title I, Title IV, and IDEA applications for the 2020-2021 school year and to re-adopt Title I Parental Involvement Policy.

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Donna Siminski to approve the following for positions for 2020-2021 school year:

- Carolyn Grimmie, \$82,000, Logistics Specialist, 07/01/2020
- Cheryl Johnson, \$55,000, Teacher with \$2,000 signing stipend
- Raymond Abney \$48,000, Teacher Fellow
- Rachel Schemenaur, \$56,000 Teacher with \$2,000 signing stipend
- Danae Russum, \$56,000 Teacher with \$2,000 signing stipend

It was moved by Carl Boyd and seconded by Donna Siminski to approve the resignation of the following:

- Jillian Ford (Dittbrenner) effective June 17, 2020 (Distance to work).

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Donna Siminski approve stipends for the following staff members for taking additional workloads for the third trimester of the school year:

- Tiffany Ballard Blair, \$3,000
- Katie Richer, \$3,000
- Kristina Marshall, \$3,000
- Christine Kennedy, \$3,000

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Donna Siminski approve the following 2020-2021 appointments:

- a. Lead Person/Head of School – Dr. Antoinette Dendtler
- b. Business Administrator/Board Secretary – Jennifer Bailey
- c. Homeless School Liaison – Donna Cavicchia
- d. Assistant Principal for Literacy Instruction - Tiffany Ballard-Blair
- e. HIB Coordinator – Katie Richer
- f. HIB Specialist – Christine LeCompte
- g. Affirmative Action Officer – Jennifer Bailey
- h. School Safety Official & Coordinator – Jennifer Bailey
- i. School Physician – Dr. Monica Burton

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Donna Siminski approve the following resolution:

WHEREAS, Jennifer Bailey, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$40,000 to **\$44,000**, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the ECO Charter School, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of **\$44,000**

for the Board of Education, and further authorizes Jennifer Bailey, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Donna Siminski approve the following resolution regarding liability insurance as presented. (Backup materials F-7)

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Kelly Wenzel approve Board Meeting dates for the 2020-2021 school year. (Back-up materials F-8)

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Kelly Wenzel approve the school calendar for the 2020-2021 school year as presented.

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Kelly Wenzel approve the 2019-2020 Board of Trustees Self-Evaluation as presented.

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Kelly Wenzel approve the 2019-2020 Lead Person Evaluation as presented.

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Kelly Wenzel approve the 2019-2020 SBA/Board Secretary Evaluation as presented.

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Kelly Wenzel approve the submission of the 2019-2020 HIB Self Evaluation.

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Kelly Wenzel approve the submission of the 2019-2020 Annual Report.

Roll Call Vote All In Favor

It was moved by Carl Boyd and seconded by Donna Siminski to approve a motion to conduct a closed executive session at the next Board of Trustees meeting, for the purposes of personnel, legal, or student matters.

Roll Call Vote All In Favor

HEAD OF SCHOOL'S REPORT & WORK TASKS

A. Academics (Mastery of Knowledge & Skills)/Character/ High Quality Work

- a. '20-'21 Return to School Planning
 - i. Review Plans A-D
 - ii. PPE Acquisition & Related Supplies
 - iii. Graduation

- b. 20-21 Academic Program Planning
 - i. EL Education Contract
 - ii. Tech Platforms
 - iii. Curriculum Resources
 - iv. Environmental Programming / Community Service

B. Finance

- a. Student Enrollment, K-8
- b. Facility Upgrades
 - i. COVID Considered
 - ii. Grounds Upgrades
- c. Grants

C. Human Capital

- a. Furlough language (added to employment agreements)

D. Board Tasks

- a. Retreat
- b. Membership
- c. Policy Manual
- d. Sustainability Plan

PUBLIC QUESTION AND ANSWER PERIOD

ADJOURNMENT

It was moved by Carl Boyd and seconded by Donna Siminski to adjourn.

Roll Call Vote All In Favor

Time: 7:25 PM

Respectfully submitted,

Jennifer Bailey, M.B.A
School Business Administrator/Board Secretary