

## MINUTES

The ECO Charter School held the Regular Meeting of the Board of Trustees Monday December 16, 2019 which convened at 6:04 PM in the Conference Room at 817 Carpenter Street, Camden, New Jersey.

**Meeting was called to order by Mrs. Bailey at 6:04 PM.**

### **OPEN PUBLIC MEETINGS ACT**

**Mrs. Bailey read the following notice:** Notice of this Regular Meeting of the ECO Charter School Board of Trustees was mailed to the Courier Post, posted at Borough Hall and a copy thereof delivered to the Camden Clerk. The Chairperson shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.

### **ROLL CALL**

**Jennifer Bailey - present**  
**Stan Baker – present**  
**Tiffany Ballard-Blair - present**  
**Jeffrey Berk – present**  
**Carl Boyd – present**  
**Dr. Antoinette Dendtler - present**  
**Roger Lai – present (6:19pm)**  
**Donna Siminski – present**  
**Kelly Wenzel – present**

### **APPROVE MINUTES**

It was moved by Carl Boyd and seconded by Stan Baker to approve the minutes of the Regular of the ECO Charter School Board of Trustees held on November 18, 2019.

Roll Call Vote                      All In Favor

**OLD BUSINESS**

None

**NEW BUSINESS**

*a. Financial Reports*

It was moved by Carl Boyd and seconded by Stan Baker to approve pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4, the Board certifies no budgetary line-item account fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Backup materials F-1)

Roll Call Vote                      All In Favor

It was moved by Carl Boyd and seconded by Stan Baker to approve in accordance with 18A: 17-36 and 18A: 17-9, the Report of the Board Secretary, including the Current Budget Financial Statement, be approved for November 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Backup Materials F-2)

Roll Call Vote                      All In Favor

It was moved by Carl Boyd and seconded by Stan Baker to approve the Treasurer’s Report, in accordance with 18A:17-36 and 18A:17-9, be accepted as of November 2019, and note that it reconciles with the Secretary’s report for the same period. (Backup materials F-3)

Roll Call Vote                      All In Favor

It was moved by Carl Boyd and seconded by Stan Baker that all bills properly approved and certified be paid totaling:

November 16, 2019 thru November 30, 2019	\$ 220,753.44
December 1, 2019 thru December 13, 2019	\$ 172,675.71

(Backup materials F -4)

Roll Call Vote                      All In Favor

It was moved by Carl Boyd and seconded by Stan Baker to approve submission of the completed annual fiscal questionnaire.

Roll Call Vote                      All In Favor

It was moved by Carl Boyd and seconded by Stan Baker to approve the contract with Intersection for bus ads running from January 2020 thru June 2020 in the amount of \$25,922.75. (Back-up materials F-5)

Roll Call Vote                      All In Favor

It was moved by Carl Boyd and seconded by Stan Baker to approve the billboard ads with Clear Channel not to exceed \$26,000 for January 2020 thru June 2020.

Roll Call Vote                      All In Favor

It was moved by Carl Boyd and seconded by Stan Baker to approve the hiring of Lexie Squadroni effective 01/02/2020 prorated annual salary \$55,000.

Roll Call Vote                      All In Favor

It was moved by Carl Boyd and seconded by Stan Baker to approve \$2,000 signing stipend to be paid in three installments for Lexie Squadroni with the condition that she provides 3 complete school years of service.

Roll Call Vote                      All In Favor

It was moved by Carl Boyd and seconded by Stan Baker to approve an employee referral compensation program.

Roll Call Vote                      All in Favor

It was moved by Carl Boyd and seconded by Stan Baker to approve a New Year stipend of \$200 to all employees.

Roll Call Vote      All in Favor

It was moved by Carl Boyd and seconded by Stan Baker to nominate Donna Siminski to position of Vice Chairperson.

Roll Call Vote      All in Favor

It was moved by Carl Boyd and seconded by Stan Baker to approve a motion to conduct a closed executive session at the next Board of Trustees meeting, for the purposes of personnel, legal, or student matters.

Roll Call Vote              All In Favor

## **HEAD OF SCHOOL'S REPORT & WORK TASKS**

### **A. Academic Program**

- a. Academic Report Card Conferences
- b. Academic Schedule Updates
- c. Ph.D. Science Curriculum

### **B. Human Capital**

- a. Vacancy Filled
- b. Faculty Survey

### **C. Finance**

- a. Notification, Camden Enrollment
- b. Student Enrollment Cycle & Lottery Dates

### **D. Family & Stakeholder Engagement**

- a. Annual Ugly Sweater & Healthy Gingerbread House Making
- b. Family & Surveys

**E. ECO In The News**

- a. Kiddom
- b. Video Campaign

**F. Governance**

- a. Strategic Planning

**PUBLIC QUESTION AND ANSWER PERIOD**

**ADJOURNMENT**

It was moved by Carl Boyd and seconded by Stan Baker to adjourn.

Roll Call Vote                      All In Favor

Time: 7:16 PM

**Respectfully submitted,**

**Jennifer Bailey, M.B.A**  
**School Business Administrator/Board Secretary**