

## MINUTES

The ECO Charter School held the Regular Meeting of the Board of Trustees Wednesday September 16, 2019 which convened at 5:59 PM in the Conference Room at 817 Carpenter Street, Camden, New Jersey.

**Meeting was called to order by Mr. Lai at 5:59 PM.**

### **OPEN PUBLIC MEETINGS ACT**

**Mr. Lai read the following notice:** Notice of this Regular Meeting of the ECO Charter School Board of Trustees was mailed to the Courier Post, posted at Borough Hall and a copy thereof delivered to the Camden Clerk. The Chairperson shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.

### **ROLL CALL**

**Jennifer Bailey - present**  
**Stan Baker – present**  
**Tiffany Ballard-Blair - present**  
**Jeffrey Berk – present**  
**Carl Boyd – present**  
**Dr. Antoinette Dendtler - present**  
**Roger Lai – present**  
**Donna Siminski – present**  
**Kelly Wenzel – present**

### **APPROVE MINUTES**

It was moved by Carl Boyd and seconded by Stan Baker to approve the minutes of the Regular of the ECO Charter School Board of Trustees held on August 28, 2019.

Roll Call Vote                      All In Favor

## **OLD BUSINESS**

It was moved by Carl Boyd and seconded by Stan Baker to approve in accordance with 18A: 17-36 and 18A: 17-9, the Report of the Board Secretary, including the Current Budget Financial Statement, be approved for June and July 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Backup Materials F-1)

Roll Call Vote                      All In Favor

It was moved by Carl Boyd and seconded by Stan Baker to approve the Treasurer’s Report, in accordance with 18A:17-36 and 18A:17-9, be accepted as of June and July 2019, and note that it reconciles with the Secretary’s report for the same period. (Backup materials F-2)

Roll Call Vote                      All In Favor

## **NEW BUSINESS**

### *a. Financial Reports*

It was moved by Carl Boyd and seconded by Stan Baker to approve pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4, the Board certifies no budgetary line-item account fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Backup materials F-3)

Roll Call Vote                      All In Favor

It was moved by Carl Boyd and seconded by Stan Baker to approve in accordance with 18A: 17-36 and 18A: 17-9, the Report of the Board Secretary, including the Current Budget Financial Statement, be approved for August 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Backup Materials F-4)

Roll Call Vote                      All In Favor

It was moved by Carl Boyd and seconded by Stan Baker to approve the Treasurer's Report, in accordance with 18A:17-36 and 18A:17-9, be accepted as of August 2019, and note that it reconciles with the Secretary's report for the same period. (Backup materials F-5)

Roll Call Vote                      All In Favor

It was moved by Carl Boyd and seconded by Stan Baker that all bills properly approved and certified be paid totaling:

August 25, 2019 thru August 31, 2019	\$ 90,573.73
September 1, 2019 thru September 13, 2019	\$ 98,684.64

(Backup materials F -6)

Roll Call Vote                      All In Favor

It was moved by Carl Boyd and seconded by Stan Baker to approve the hiring of the following personnel for the 2019-2020 school year:

- Jessica Oler, 09/16/2019, \$45,000
- Laylaa Abdoukarim, 10/01/19, \$53,500

Roll Call Vote                      All In Favor

It was moved by Carl Boyd and seconded by Stan Baker to approve the resignation of the following:

- Chelsea Webb effective 9/9/2019 and waive 60 day requirement

Roll Call Vote                      All in Favor

It was moved by Carl Boyd and seconded by Stan Baker to approve following employees participate in the EL Education National Conference (Oct 17-19) as part of the school's professional learning initiative:

Dentler, Desarmes, Richer, Guttadauria, Routhenstein, Kennedy, Marshall  
Principal Desarmes will be reimbursed for the airfare and board for all participants. Each participant will receive a food per diem not to exceed \$66 per day. The total amount to be reimbursed will not exceed \$6,000 for all expenses.

Roll Call Vote      All in Favor

It was moved by Carl Boyd and seconded by Stan Baker to approve the staffing contract with Spectrum Staffing to assist with staffing needs with the following rates:

<b>Sub Teacher</b>	<u>    \$200.00    </u> per diem
<b>LC</b>	<u>    \$47.00    </u> /hr
<b>BHW</b>	<u>    \$30.00    </u> /hr
<b>LBSC</b>	<u>    \$52.00    </u> /hr
<b>BSC</b>	<u>    \$50.00    </u> /hr
<b>TSS</b>	<u>    \$22.00    </u> /hr
<b>MT</b>	<u>    \$40.00    </u> /hr

Roll Call Vote      All in Favor

It was moved by Carl Boyd and seconded by Stan Baker to approve a motion to conduct a closed executive session at the next Board of Trustees meeting, for the purposes of personnel, legal, or student matters.

Roll Call Vote      All In Favor

## **HEAD OF SCHOOL’S REPORT & WORK TASKS**

### **A. Academic Program**

- i. 18-19 NJSLA Results
- ii. Math Curriculum Implementation
- iii. Professional Learning
  - 1. EL Education National Conference, Atlanta, GA 10/16-10/19

### **B. Human Capital**

- a. Vacancies

**C. Finance**

- a. Student Enrollment
- b. Audit
- c. Transportation

**D. Governance**

- a. Consultants  
Board Education

**PUBLIC QUESTION AND ANSWER PERIOD**

**ADJOURNMENT**

It was moved by Carl Boyd and seconded by Stan Baker to adjourn.

Roll Call Vote                      All In Favor

Time: 7:41 PM

**Respectfully submitted,**

**Jennifer Bailey, M.B.A**  
**School Business Administrator/Board Secretary**