



Educational Background

| | School/Institution and Location | Major/Minor | Diplomas, Degrees, or credits earned |
|--------------------|---------------------------------|-------------|--------------------------------------|
| High School | | | |
| College/University | | | |
| College/University | | | |
| Graduate Study | | | |
| Graduate Study | | | |

Professional Experience

(Present or most recent first)

| Dates | Name of Employer and Address | | Title |
|-------------------------------------|------------------------------|--------------------|-------|
| From: | | | |
| To: | | | |
| | Telephone | | |
| Work Performed | | Reason for leaving | |
| | | | |
| Name & Title of Supervisor | | Final Salary | |
| | | | |
| Dates | Name of Employer and Address | | Title |
| From: | | | |
| To: | | | |
| | Telephone | | |
| Work Performed | | Reason for leaving | |
| | | | |
| Name & Title of Supervisor | | Final Salary | |
| | | | |
| Dates | Name of Employer and Address | | Title |
| From: | | | |
| To: | | | |
| | Telephone | | |
| Work Performed | | Reason for leaving | |
| | | | |
| Name & Title of Supervisor | | Final Salary | |
| | | | |
| Attach Additional Experience | | | |



Please list activities that you are qualified to lead or supervise:

If you seek a teaching position and have completed alternate route or student teaching, please complete the following:

Student Teaching or Alternate Route Program

| Grade, Subject Taught, or Program Completed | Name and Address of School | 1. College Supervisor 2. Cooperating Teacher |
|---|----------------------------|---|
| | | 1. |
| | | |
| | | 2. |
| | | 1. |
| | | |
| | | 2. |

Student Teaching References:

Please attach letters of reference and/or evaluations from college/university programs, student teacher supervisors, and cooperating teacher(s).

References

References should include previous employers and/or individuals with whom you have worked and whom have first-hand knowledge of your professional competence and your personal qualifications. Experienced teachers should include the Superintendent and Principal of the two most recent schools by which employed. If any person(s) listed should not be contacted for reference at the present time, indicate in the left hand margin the date contact may be made.

| Contact Date | Name | Position/Title | Address | Telephone |
|--------------|------|----------------|---------|-----------|
| | | | | |
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Other Qualifications

Summarize special job-related skills and qualifications acquired from previous employment or other experiences (including U.S military service) and/or state any additional information you feel may be helpful in considering your application, i.e. honors, awards, activities, technology skills, or professional development activities.



General Background Information

You must give answers to all questions. If you answer “Yes” to any questions, you must list all offenses, and for each conviction provide date of conviction and disposition, regardless of the date or location of occurrence. Conviction of a criminal offense is not a bar to employment in all cases. Each case is considered on its merits. Your answers will be verified with appropriate police records.

Criminal Offense includes felonies, misdemeanors, summary offenses, and convictions resulting from a plea of “nolo contendere” (no contest).

Conviction is an adjudication of guilt and includes determinations before a court, a district justice, or a magistrate, which results in a fine, sentence, or probation.

You may omit: Minor traffic violations, offenses committed before your 18th birthday which were adjudicated in juvenile court or under a Youth Offender Law, and any convictions which have been expunged by a court or for which you successfully completed and Accelerated Rehabilitation Disposition program.

- Were you ever convicted of a criminal offense? Yes No
- Are you currently under charges for a criminal offense? Yes No
- Have you ever forfeited bond or collateral in connection with a criminal offense? Yes No
- Within the last ten years, have you been fired from any job for any reason? Yes No
- Within the last ten years, have you quit a job after being notified that you would be fired? Yes No
- Have you ever been professionally disciplined in any state?
“Professional discipline” is defined as the annulment, revocation, or suspension of your teaching certification or having received a letter of reprimand from an agency, board, or commission of state government, such as the New Jersey Professional Standard and Practices Commission. Yes No
- Are you subject to any visa or immigration status which would prevent lawful employment? Yes No

*Note: If you answered “yes” to any of the above questions, please provide a detailed explanation on a separate sheet of paper, including dates, and attach it to this application. Please print and sign your name on the sheet, and include your social security number.



Background Check of Prospective Employees

All ECO Charter School employment candidates must complete the state-mandated Live Scan Fingerprint Process System. Each candidate must submit with her/his employment application documentation as related to this program.

New Jersey Criminal History Review

In accordance with state law, all of ECO Charter School employment candidates must submit with her/his employment application a copy of an official clearance document obtained from New Jersey Criminal History Review Unit. The applicant MUST submit the ORIGINAL report prior to employment.

Certification and Release Authorization

I certify that all the statements made by me are true, complete, and correct to the best of my knowledge and belief, and is made in good faith. I understand that any misrepresentation of information shall be sufficient cause for: (1) rejecting my candidacy, (2) withdrawing of any offer of employment, or (3) terminating my employment.

I hereby authorize any and all of my previous employers and/or supervisors to release any and all of my personnel records and to respond fully and completely to all questions that officials of Environment Community Opportunity (ECO) Charters School may ask regarding my prior work history and performance. I will hold such previous employers and/or supervisors harmless of any and all claims that I might otherwise have against them with regard to statements made to this school. I further authorize these officials to investigate my background, now or in the future, to verify the information provided and release from liability all persons and/or entities supplying information regarding my background. However, I do not authorize the production of medical records or other information, which would tend to actually identify a disability nor do I authorize inquiries which would include information related to any medical condition or medical history. Further, I do not waive any rights which I may have under state or federal law related to my right to challenge the disclosure of unlawful or inaccurate information, whether by the school, entities, or persons providing such information, including any and all claims concerning allegations of employment discrimination because of race, color, sex, religion, national origin, ancestry, age or disability.

Date

Signature of Candidate

ECO Charter School shall not discriminate in education programs, activities or employment practices based on any legally protected classification. ECO Charter School provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, creed, religion, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, gender identity or expression, disability status, genetics, protected veteran status, socioeconomic status, or any other characteristic protected by federal, state, or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfers, leaves of absence, compensation and training.